

VSH Policy Committee Meeting Minutes**Date: September 10, 2007, 8:00 a.m.****Location: Executive Director's Office, Dale 1 Bldg**

Type of meeting:	Policy Development and Implementation/Public
Facilitator:	Terry Rowe
Note taker:	Denise McCarty
Members:	Terry Rowe, Tom Simpatico, Anne Jerman, Scott Perry
Attendees:	Jessica Oski - Public: Anne Donahue

AGENDA TOPICS Meeting Minutes of 8-6-07 meeting; Announcement of policies in development; Public Comment

Discussed:. The 8/6/07 meeting minutes were reviewed by the committee. Anne Jerman made a motion to accept the minutes. Terry Rowe seconded the motion. All in favor. Motion passed unanimously.

Conclusion: The 8/6/07 meeting minutes were approved.

Action: Anne Jerman motioned to accept the minutes and Terry Rowe seconded the motion.

Discussed: Levels of Observation Policy

The committee reviewed the Levels of Observation Policy and made minor changes. This policy will be advanced as an interim policy to the Governing Body Committee at their 9/19/07 meeting.

Conclusions: The revised Levels of Observation Policy will be advanced to the 9/19/07 Governing Body Committee Meeting as an interim policy.

Action: The revised Levels of Observation Policy will be advanced to the 9/19/07 Governing Body Committee Meeting as an interim policy.

Meeting adjourned at 10:15 am, the next meeting will be October 8, 2007

Discussed: Research Policy

The draft Research Policy (draft #1.4) was reviewed by committee members and attendees. Discussion followed.

Nancy S from UVM/Fletcher Allen RIB participated by telephone call to discuss her work with research policies at UVM and Fletcher Allen and to answer questions. The committee determined that more revisions need to be made to this policy and then it will be discussed at another Policy Committee meeting.

Conclusions: The Research Policy needs more work, revisions will be made and presented at another policy committee meeting.

Action: none.

Discussed: Public Comment

Written public comment was submitted by Michael Sabourin, Laura Ziegler and Anne Donahue. Anne Donahue was present to elaborate on her comments regarding the research policy and levels of observation policy. Anne D. had concerns with the research policy surrounding legally competent to consent to research versus legal guardian consent to do this, no greater than minimal risk, clear definitions with observational research (human subject) versus intervention research (not human subject).

Respectfully submitted,
Denise McCarty, Minute Taker